St Martin – By - Looe Parish Council

Friday 31st January 2025

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 6th FEBRUARY 2025 AT NO MAN'S LAND MEMORIAL HALL.

The Parish Council Meeting.

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW. Agenda Item 1: Declarations of Interest. Agenda Item 2: Apologies for absence. Agenda Item 3: Minutes of The Parish Council meeting held on the 9th January 2025. Agenda Item 4: Planning Applications: 4.1.1: Application No: PA25/00080. **Proposal:** Proposed construction of a self-contained annexe. Location: Trefrome Cottage, St Martin by Looe, Cornwall. Applicant: Ms. Lucia Ratcliffe. Grid Ref: 228016 / 54609. Agenda Item 5: Planning Decisions received by the date of the meeting. Agenda Item 6: Planning Matters. Agenda Item 7: Finance. Agenda Item 8: Reports on Matters arising from the Minutes. Agenda Item 9: Business received after publication of agenda. Agenda Item 10: Information received from CC and other Authorities. Agenda Item 11: New Business. Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting. This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

clerk@stmartinbylooepc.org.uk www.stmartinbylooe-pc.gov.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 6th FEBRUARY 2025 AT NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly. Vice-Chair: Roberta Powley. Parish Councillors: Barbara Reynolds, Andrea Lankston (by Teams). Simon Lawes. County Councillor Armand Toms. Charles Hyde, Parish Clerk & Proper Officer of the Council. PCSO David Billing.

Public Question Time and Councillors Comments on Declared Interests:

Presentation by representatives of Valley Resorts – re: the proposed redevelopment of the existing holiday park and its facilities.

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Parish Councillors: David Keeble & Jill Spicer.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Meeting held on 9th January 2025 It was proposed by Councillor seconded by Councillor and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA25/00080.
Proposal: Proposed construction of a self-contained annexe.
Location: Trefrome Cottage, St Martin by Looe, Cornwall.
Applicant: Ms. Lucia Ratcliffe.
Grid Ref: 228016 / 54609.

Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

7.1.1: Summary of Accounts.

| Reconciled balances date 27/01/25. | |
|--|------------|
| Opening Bank Balances 1 st April 2024 | £25,227.05 |
| Income to date | £13,683.66 |
| Expenditure to date | £10,733.48 |
| Balance to date | £28,177.23 |

7.2: Accounts paid in January 2025.

| Cheque No | Organisation | Amount |
|-----------|--|---------|
| BACS | CF Hyde – Clerks December 2024 Internet package & expenses. | 50.00 |
| BACS | Cornwall Council - Clerks Salary December 2024. | 722.93 |
| BACS | HP Instant Ink and paper (Monthly subscription) paid by C Hyde | 5.49 |
| BACS | St Martins Village Hall Trust – Hall Hire | 176.00 |
| BACS | K Johnson – Paths Maintenance | 180.00 |
| BACS | Cornwall Council – Magazine Printing | 72.66 |
| | | |
| | Total | 1207.08 |

7.3: Income in January 2025.

| 9-Jan-25 Tredinnick Farm Shop AD REVENUE | | £ | 30.00 |
|--|-------|---|--------|
| 9-Jan-25 Cornwall Council Parish Paths | | £ | 132.94 |
| | Total | £ | 162.94 |

It was proposed by seconded by that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting

None received.

7.5: Receipts and letters of thanks received by the date of the meeting. None received.

7.6: Financial Business.

7.7.1: Accounts to be paid in February 2025.

It was proposed by authorised for payment.

seconded by

that the following be

| Cheque No | Organisation | Amount |
|-----------|--|---------|
| BACS | CF Hyde – Clerks January 2025 Internet package & expenses. | 59.98 |
| BACS | Cornwall Council - Clerks Salary December 2024. | 722.93 |
| BACS | HP Instant Ink and paper (Monthly subscription) paid by C Hyde | 5.49 |
| BACS | Duchy Defibrillators – Annual Charge | 372.00 |
| | | |
| | | |
| | | |
| | Total | 1160.40 |

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: HGV's Using Bindown Road – Reported to PCSO Dave Billing who said they would monitor the situation.

8.1.2: Millendreath Defibrillator – Vice Chairman Powley, Councillor Lawes and Councillor Reynolds and The Clerk met with Alan from Duchy Defibrillators on 20th January at Millendreath to discuss the situation with the current defibrillator. The Clerk sent to all Parish Councillors details of the options available once Vallet resorts have been consulted.

B3253 Resurfacing Work – Road to be closed from No Man's Land from 24th February to 7th March.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: New Business:

May 2025 meeting date – Due to the Elections the May 8th meeting will have to be pushed back to 15th May 2025, this is to allow sufficient time to pass before our Annual Parish Council Meeting.

Agenda Item 11: Around the table: Councillor Reynolds: Councillor Lawes: Councillor Lankston: Vice Chair Powley: The Chairman: County Councillor Armand Toms: PCSO Dave Billing

Date and Time of Next Meetings: 6th March 2025, **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at

Amended 2025 Meeting Dates.

| 9 th January | Parish Council meeting. | 7.30pm |
|---------------------------|---|------------------|
| 6 th February | Parish Council meeting. | 7.30pm |
| 6 th March | Parish Council meeting. | 7.30pm |
| 3 rd April | Annual Parish Meeting Parish Council Meeting. | 7.15pm 7.30pm |
| 15 th May | Annual Parish Council Meeting. Parish Council Meeting. | 7.15pm 7.30pm |
| 12 th June | Parish Council Meeting. | 7.30pm |
| 3 rd July | Parish Council Meeting. | 7.30pm |
| 4 th September | Parish Council Meeting. | 7.30pm |
| 2 nd October | Parish Council Meeting. | 7.30pm |
| 6 th November | Parish Council Meeting. | 7.30pm |
| 4 th December | Parish Council Meeting. | 7.30pm |