

St Martin – By - Looe Parish Council

Friday 29th November 2024

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 5th DECEMBER 2024 AT NO MAN'S LAND MEMORIAL HALL.

The Parish Council Meeting.

Public Question Time. **IMPORTANT PLEASE READ NOTE BELOW.**

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of The Parish Council meetings held on the 3rd October & 7th November 2024.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance. Setting of the 2025/25 Precept.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

clerk@stmartinbylooe-pc.org.uk www.stmartinbylooe-pc.gov.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Newsletters and Special Bulletins and Notices sent by email.

Agenda Item 11: New Business:

11.1.1: Website Domain Change – Our website is now www.stmartinbylooe-pc.gov.uk

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Keeble:

Councillor Lawes:

Councillor Spicer:

Councillor Lankston:

Vice Chair Powley:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing

Date and Time of Next Meetings: 9th January 2025, **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at

2025 Meeting Dates.

9 th January	Parish Council meeting.	7.30pm
6 th February	Parish Council meeting.	7.30pm
6 th March	Parish Council meeting.	7.30pm
3 rd April	Annual Parish Meeting	7.15pm
	Parish Council Meeting.	7.30pm
8 th May	Annual Parish Council Meeting.	7.15pm
	Parish Council Meeting.	7.30pm
12 th June	Parish Council Meeting.	7.30pm
3 rd July	Parish Council Meeting.	7.30pm
4 th September	Parish Council Meeting.	7.30pm
2 nd October	Parish Council Meeting.	7.30pm
6 th November	Parish Council Meeting.	7.30pm
4 th December	Parish Council Meeting.	7.30pm

December 2024 Finance Report.
2023/2024

Item	Amount budgeted	Actual Spent to date	Plus/Minus	Percentage	
Insurance	£ 500.00	£ 424.58	-£ 75.42	85%	On Budget
Parish Paths	£ 180.00	£ 70.00	-£ 110.00	39%	No invoice for this year as yet.
Clerks Salary	£ 8,580.00	£ 5,658.89	-£ 2,921.11	66%	On Budget
CDC Admin fee	£ 72.00	£ 48.00	-£ 24.00	67%	On Budget
Clerks Expenses -All	£ 1,300.00	£ 1,000.00	-£ 300.00	77%	On Budget
Office Supplies	£ 250.00	£ 81.57	-£ 168.43	33%	Lower costs
Defib Annual Subs	£ 400.00	£ -	-£ 400.00	0%	No invoice as yet.
Street Furniture	£ 150.00	£ -	-£ 150.00	0%	On Budget
Hall Hire/Zoom	£ 170.00	£ -	-£ 170.00	0%	No invoice as yet.
Subscriptions	£ 280.00	£ 254.45	-£ 25.55	91%	On Budget
Misc & contingency	£ 300.00	£ 125.00	-£ 175.00	42%	.gov.uk domain cost.
Grass Cutting/Weed spray	£ 600.00	£ -	-£ 600.00	0%	No invoice as yet.
Data protection	£ 40.00	£ 35.00	-£ 5.00	88%	On Budget
Section 137	£ 50.00	£ 50.00	£ -	100%	On Budget
Grants & gifts	£ 150.00	£ 100.00	-£ 50.00	67%	On Budget
British Legion Wreath	£ 20.00	£ 19.99	-£ 0.01	100%	On Budget
Audit fees	£ 100.00	£ 100.00	£ -	100%	On Budget
Website Hosting	£ 150.00	£ 72.00	-£ 78.00	48%	Cheaper supplier
Salt bins	£ -	£ -	£ -	#DIV/0!	Not spent
VAT	£ -	£ 102.38	£ 102.38	#DIV/0!	To be reclaimed
Parish magazine	£ -	£ 138.12	£ 138.12	#DIV/0!	Cost covered by Ad revenue
Community development	£ -	£ -	£ -	#DIV/0!	
From Reserves	£ -	£ -	£ -	#DIV/0!	
Total budget & expenditure	£ 13,292.00	£ 8,279.98	-£ 5,114.40	62%	

Income

Precept	£ 12,366.00
Grants	£ -
Bank Interest	£ 162.47
VATrefund	£ 448.37
Misc	£ -
Parish paths	£ -
Tithe Map	£ -
Advertising revenue	£ 355.00
Total Income	£ 13,331.84

St Martin-By-Looe News

Advertising revenue to date	£ 355.00	
Print costs (anticipated)	£ 138.12	
Profit/Loss	£ 216.88	Profit for community

St Martin By Looe Parish Council

Draft Precept 2025/26

Item	2024/25	2025/26	%	Explanation
Insurance	£ 500	£ 480	-4%	No Change
Parish Paths	£ 180	£ 180	0%	No Change
Clerks Salary	£ 8,580	£ 8,592	0%	Adjusted to correct figure as last year part was at old salary
Salary Admin	£ 72	£ 72	0%	No Change
Clerks Expenses/Office cost	£ 1,300	£ 1,200	-8%	No Change
Office Supplies	£ 250	£ 125	-50%	No Change
Defib Annual Costs	£ 400	£ 440	10%	To cover Bleed Contract.
Hall Hire	£ 170	£ 170	0%	No Change
Subscriptions	£ 280	£ 270	-4%	No Change
Grass Cutting	£ 600	£ 700	17%	Additional cutting and weeding.
Misc & Contingency	£ 300	£ 260	-13%	No Change
Street Furniture/Fingerposts	£ 150	£ -	-100%	Maintainance if required from reserves.
Training	£ -	£ 300	#DIV/0!	New cost
Election Cost	£ -	£ 1,774	#DIV/0!	Huge cost increase over previous years due to only a 2 way split as opposed to 3.
Data Protection	£ 40	£ 35	-13%	No Change
Section 137	£ 50	£ 50	0%	No Change
Grants/gifts	£ 150	£ 150	0%	No Change
Remembrance Wreath	£ 20	£ 20	0%	Actual cost
Bank Charges	£ -	£ 80	#DIV/0!	New Monthly Charges
Audit fees	£ 100	£ 100	0%	New Auditor fee.
Salt Bins	£ -	£ -	#DIV/0!	From reserves if needed.
Magazine	£ -	£ -	#DIV/0!	Advertising revenue covering costs.
Website hoasting	£ 150	£ 200	33%	Additional cost due to hoasting email accounts and .gov.uk domain
Expenditure budget	£ 13,292	£ 15,198	14%	£ 1,906
LMP Grant	£ 126	£ 135	7%	Confirmed
From reserves reduction	£ 800	£ 1,000	25%	increase
Precept requested	£ 12,366	£ 14,063	14%	£ 1,697

Increase.
 Reduction.