

# ST MARTIN- BY- LOOE PARISH COUNCIL

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM. HELD ON THURSDAY 31<sup>st</sup> AUGUST 2023 AT NO MAN'S LAND MEMORIAL HALL.

## Attended by:

Chairman: Robert Henly, Vice Chairman: Roberta Powley,  
Parish Councillors: Barbara Reynolds, Andrea Lankston, Jill Spicer.  
Simon Lawes, David Keeble.  
County Councillor Armand Toms.  
Charles Hyde Parish Clerk and RFO

## Public Question Time and Councillors Comments on Declared Interests:

**Planning Application PA23/06518** – Part landowner wishes to speak.

Concerns were raised about the exact location of the new gateway; it was agreed that this was not clear. This needs to be clarified as it appears that the adjacent landowners land is included in this application. (see 4.1.1).

## Agenda Item 1: Declarations of Interest:

Chairman	4.1.2: Prejudicial	Former Landowner.
Parish Councillor Spicer	4.1.2: Prejudicial	Landowner.

## Agenda Item 2: Apologies for absence:

PCSO Dave Billing.

## Agenda Item 3: Minutes of the Parish Council Meeting:

**3.1.1: Minutes for the Parish Council Meeting held on 6<sup>th</sup> July 2023** It was proposed by Councillor Reynolds, seconded by Vice Chairman Powley, and agreed 5 – 0 (Councillors Keeble and Lawes did not attend the last meeting, therefore abstained) that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

## Agenda Item 4: Planning Applications:

**4.1.1: Application No:** PA23/06518.

**Proposal:** Formation of car parking area ancillary to existing holiday Yurt accommodation.

**Location:** Land South of Penvith Cottage, St Martin, Cornwall.

**Applicant:** Ms Chloe Chi Kwan Chan **Grid Ref:** 228351 / 54947.

**Parish council's Decision:** Unable to determine as the plans do not clearly show location of any new gateway, we would like to see a precise location plan, as it is unclear if this application requires visitors to cross land not owned by the applicant.

The Parish Council asks for this to be resubmitted with more detailed information.

## **Additional comments discussed that we would like noted.**

1. The removal of 6m of Cornish Hedgerow is unwelcome, as recent developments in the parish have seen many metres of hedgerow removed with no plans to reinstate, hedgerow removal should be discouraged.
2. The application site is located on a dangerous bend and would involve vehicles possibly reversing onto the narrow highway with limited visibility.
3. Rainwater runoff on the land is considerable and often causes excess water on the highway, the development could make the situation worse.
4. Current parking outside Penvith Farm cause no problems and is considered by the Parish Council to be acceptable and preferable.

**4.1.2: Application No:** PA23/06549.

**Proposal:** Certificate of lawfulness for existing use: Use of land as amenity space associated with caravan park.

**Location:** Looe Country Park Caravan and Campsite, Bucklawren Road, No Man's Land, Looe.

**Applicant:** Ms Jill Spicer.

**Grid Ref:** 228135 / 55846.

**Parish Council's Decision:** Approved 5 votes - 0 (2 members declared prejudicial interests).

Proposed by Councillor Lawes, seconded by Councillor Keeble.

**Comments,**

1. The land to be solely used as amenity land, existing holiday accommodation to be removed from site ASAP.

2. The land should be protected for the future, should the site be sold on to new owners, any future change of use should require planning permission.

3. Parish Council are aware of existing Restrictive Covenants; they ask these be respected.

**4.1.3: Application No:** PA23/05513.

**Proposal:** Conversion of existing barn to dwellinghouse and associated works.

**Location:** Barn at Keveral Manor St Martin Looe Cornwall PL13 1PA.

**Applicant:** Mr P Evans.

**Grid Ref:** 229242 / 55178.

**Parish Council's Decision:** Approved 7 – 0 votes.

Proposed by Vice Chairman Powley, seconded by Councillor Lawes.

**4.1.4: Enquiry reference** PA23/05635.

**Proposal:** Application for Non-Material Amendment to Application PA21/11900, PA21/06885, PA19/00686 and PA14/04703 for Use and reconfiguration of parts of existing holiday park to allow for the stationing of 106 no lodge caravans for holiday use, namely 1) Change of layout.

**Location:** Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall, PL13 1PB.

**Applicant:** Tregoad Holiday Park Ltd.

**Parish Council's Decision:** Approved by delegated authority following email consultation during the summer recess.

**4.1.5: Application No:** PA23/05732.

**Proposal:** Provision of a new swimming pool and facilities building, together with associated works.

**Location:** Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall.

**Applicant:** Tregoad Holiday Park Ltd.

**Grid Ref:** 227222 / 55940.

**Parish Council's Decision:** Approved 7 votes - 0.

Proposed by Councillor Reynolds, seconded by Councillor Keeble.

**Comments**

The Parish Council welcome this addition to the Holiday Park which replaces the current outdated facilities.

Local Residents use is welcome and would be encouraged by the Parish Council as it is a much-needed leisure facility in the parish.

**Agenda Item 5: Planning Decisions received by the date of the meeting:**

**5.1.1: Application No:** PA23/05635.

**Applicant:** Tregoad Holiday Park Ltd.

**Location:** Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall, PL13 1PB.

**Proposal:** Application for Non-Material Amendment to Application PA21/11900, PA21/06885, PA19/00686 and PA14/04703 for Use and reconfiguration of parts of existing holiday park to allow for the stationing of 106no lodge caravans for holiday use, namely 1) Change of layout.

**Cornwall Council's Decision. APPROVED.**

**5.1.2: Application No:** PA23/01183.

**Applicant:** Mr Chris Biswell.

**Location:** Kilmartin, Millendreath, Looe, Cornwall, PL13 1NY.

**Proposal:** Construction of new house and garage.

**Cornwall Council's Strategic Planning Committee Decision:** APPROVED.

The Clerk, County Councillor Armand Toms and Parish Councillor Simon Lawes attended this meeting and presented our case, which was acknowledged, however ignored and the application passed.

Discussions ensued, and it was accepted that despite the concerns regarding coastal erosion, the Parish Council have no grounds to pursue this matter further.

**Agenda Item 6: Planning Matters:**

None to discuss.

**6.2: Correspondence:**

Forwarded by email where possible.

**Agenda Item 7: – Finance.**

**7.1.1: Summary of Accounts.**

***Reconciled balances date 22/08/2023.***

Opening Bank Balances 1 <sup>st</sup> April 2023	£25,430.67
Income to date	£6,744.20
Expenditure to date	£5,596.60
Balance to date	£26,578.27

**7.2: Accounts paid in July 2023.**

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks June 2023 expenses.	50.00
BACS	Cornwall Council - Clerks Salary June 2023.	649.98
BACS	CF Hyde, New laptop, printer, software and protection	947.98
BACS	Business Services – Annual Insurance with Ansvar Insurance	379.74
BACS	Western Web, Domain Renewal for 2 years	30.00
BACS	Honorarium Audit Fee donated to Wild Futures	100.00
	Total	2157.70

**7.3: Income in July 2023.**

6-Jul-23	Group Travel (Moon and Ben) AD REVENUE	£	30.00
27-Jul-23	Tregoad AD REVENUE	£	20.00
	Total	£	50.00

It was proposed by Councillor Reynolds, seconded by Vice Chairman Powley that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

**7.4: Requests for Funding received by date of meeting.**

**7.4.1: (raised during 'Around the Table' by The Vice Chairman). Holland Road Community Garden** – A grant of £50 to purchase edging for the rose border has been requested to ensure the bark on the rose garden stays on the border and not on the grass.

Discussions ensued and it was agreed to donate £50. This was proposed by Councillor Keeble and seconded by Councillor Lankston. ALL AGREED.

County Councillor Armand Toms will send the Clerk the forms for the Community Chest Funding.

**7.5: Receipts and letters of thanks received by the date of the meeting.**

None received.

## **7.6: Financial Business.**

### **7.7.1: Accounts to be paid in August 2023.**

It was proposed by Vice Chairman Powley, seconded by Councillor Keeble that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks July/August 2023 expenses.	117.10
BACS	Cornwall Council - Clerks Salary July 2023.	649.98
BACS	Cornwall Council – Clerks Salary August 2023	649.98
BACS	Cornwall Council – Magazine Printing	50.50
BACS	Liskeard Signs and Trophies – Swing Signs for Market	170.00
BACS	RBL Poppy Wreath (Purchased by C Hyde on personal Paypal Account	25.00
BACS	Viking Direct (office supplies)	35.41
		1697.97

### **Agenda Item 8: Reports on Matters arising from the Minutes.**

**8.1.1: Produce Market Signs** – The Clerk has ordered and now delivered the Swing signs in time for the September market.

### **Agenda Item 9: Business received after publication of agenda:**

None received.

### **Agenda Item 10: Information received from CC and other Authorities:**

#### **10.1.1: Cornwall Council.**

Newsletters and Special Bulletins and Notices sent by email.

#### **10.1.2: Other Authorities.**

None received.

### **Agenda Item 11: New Business:**

#### **11.1.1: Liskeard, Looe and Cornwall Gateway Community Area Partnership CAP –**

Consultation on Community Capacity Fund Applications. – The Clerk has circulated a few of these consultations, however very few Parish Councillors have responded, is this something you wish to be consulted on?

Discussions ensued and it was agreed to only be consulted on Local Applications that effect our area.

### **Agenda Item 12: Around the table:**

#### ***Councillor Reynolds:***

**Producers Market Signs** – Thank you to the Parish Council for providing them.

#### ***Councillor Lankston:***

Nothing raised.

#### ***Councillor Spicer:***

Nothing raised.

#### ***Councillor Keeble:***

**Millendreath Café** – What’s happening? Councillor Lawes informed members the future is looking bleak for the café, many people have tried to make it work this year, but the owners have made it too restrictive to make it a going concern. The bar is currently still open, however it’s future is also uncertain, and it needs work and takings do not cover running costs.

#### ***Councillor Lawes:***

**PA19/10960 Millendreath Bar** – The time has run out for this application and for the bar to remain open a new application needs to be submitted. The Clerk to raise an enforcement case.

#### ***Vice Chair Powley:***

**Simmons Lane, blocked by fallen tree** – This has been reported to Cormac but a precise location has been requested, The clerk to follow up.

**Weed Spray** – This has not been carried out again this year. The Clerk to follow up.

**Appeal for grant** – see item 7.4.1.

**One Way System – Holland Road** – Several vehicles have abused the rules and have gone down the wrong way, Vice Chairman Powley tackled a white van driver who hurled abuse at her. Any evidence (dash cam, photos etc) of drivers breaking the law need to be sent to the Clerk.

**The Chairman:**

**Road Closure** – Any progress as the road is still open. Councillor Spicer informed members that her partner has spoken to the contractors and will keep the PC informed.

**County Councillor Armand Toms:**

**A38** – at the full council meeting on 19<sup>th</sup> August it was discussed how the previous grants given for the A30 upgrade had speeded things up, having grants for sections of road improvement in place could and should be used as a model for future improvements. County Councillor Armand Toms has asked for the same system to be put in place for the A38 as proposing the works done in sections could make a big difference as to the speed of the upgrades.

**PCSO Dave Billing:**

**Police Report:** - I am still office bound at the moment, hopefully this will change after I see the Consultant tomorrow, it's been a few frustrating months for me not being able to be out and about and I'm praying I get the all clear tomorrow.

During the month of August (as of 0830 30<sup>th</sup>) there was one crime reported within the Parish, this was a dog bite at a campsite.

I look forward to seeing you at next month's meeting, fingers crossed.

Date and Time of Next Meetings: Thursday 5<sup>th</sup> October 2023 **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.47pm.