

St Martin – By - Looe Parish Council

Friday, 25th August 2023

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 31st AUGUST 2023 AT NO MAN’S LAND MEMORIAL HALL.

AGENDA

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Annual Parish Council Meeting and the Parish Council Meeting held on the 6th July 2023.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA23/06518.

Proposal: Formation of car parking area ancillary to existing holiday Yurt accommodation. **Location:** Land South Of Penvith Cottage, St Martin, Cornwall.

Applicant: Ms Chloe Chi Kwan Chan **Grid Ref:** 228351 / 54947.

4.1.2: Application No: PA23/06549.

Proposal: Certificate of lawfulness for existing use: Use of land as amenity space associated with caravan park.

Location: Looe Country Park Caravan and Campsite, Bucklawren Road, No Man’s Land, Looe. Applicant: Ms Jill Spicer.

Grid Ref: 228135 / 55846.

4.1.3: Application No: PA23/05513.

Proposal: Conversion of existing barn to dwellinghouse and associated works.

Location: Land North East Of Penhale Farm, St Martin, Cornwall, PL13 1PA.

Applicant: Mr P Evans.

Grid Ref: 229242 / 55178.

4.1.4: Enquiry reference PA23/05635.

Proposal: Application for Non-Material Amendment to Application PA21/11900, PA21/06885, PA19/00686 and PA14/04703 for Use and reconfiguration of parts of existing holiday park to allow for the stationing of 106 no lodge caravans for holiday use, namely 1) Change of layout.

Location: Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall, PL13 1PB.

Applicant: Tregoad Holiday Park Ltd.

4.1.5: Application No: PA23/05732.

Proposal: Provision of a new swimming pool and facilities building, together with associated works.

Location: Tregoad Caravan And Camping Park, St Martin, Looe, Cornwall.

Applicant: Tregoad Holiday Park Ltd.

Grid Ref: 227222 / 55940.

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905
stmartinpc1@btinternet.com www.stmartinbylooeipc.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

ST MARTIN- BY- LOOE PARISH COUNCIL

WORKING AGENDA FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 31st AUGUST 2023 AT NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly, Vice Chairman: Roberta Powley,
Parish Councillors: Barbara Reynolds, Andrea Lankston, Jill Spicer.
Simon Lawes, David Keeble.
Charles Hyde Parish Clerk and RFO
County Councillor Armand Toms. PCSO Dave Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 6th July 2023 It was proposed by Councillor _____ seconded by Councillor _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA23/06518.

Proposal: Formation of car parking area ancillary to existing holiday Yurt accommodation.

Location: Land South Of Penvith Cottage, St Martin, Cornwall.

Applicant: Ms Chloe Chi Kwan Chan **Grid Ref:** 228351 / 54947.

4.1.2: Application No: PA23/06549.

Proposal: Certificate of lawfulness for existing use: Use of land as amenity space associated with caravan park.

Location: Looe Country Park Caravan and Campsite, Bucklawren Road, No Man's Land, Looe.

Applicant: Ms Jill Spicer.

Grid Ref: 228135 / 55846.

4.1.3: Application No: PA23/05513.

Proposal: Conversion of existing barn to dwellinghouse and associated works.

Location: Land North East Of Penhale Farm, St Martin, Cornwall, PL13 1PA.

Applicant: Mr P Evans.

Grid Ref: 229242 / 55178.

4.1.4: Enquiry reference PA23/05635.

Proposal: Application for Non-Material Amendment to Application PA21/11900, PA21/06885, PA19/00686 and PA14/04703 for Use and reconfiguration of parts of existing holiday park to allow for the stationing of 106 no lodge caravans for holiday use, namely 1) Change of layout.

Location: Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall, PL13 1PB.

Applicant: Tregoad Holiday Park Ltd.

Parish Council's Decision: Approved by delegated authority following email consultation during the summer recess.

4.1.5: Application No: PA23/05732.

Proposal: Provision of a new swimming pool and facilities building, together with associated works.

Location: Tregoad Caravan And Camping Park, St Martin, Looe, Cornwall.

Applicant: Tregoad Holiday Park Ltd.

Grid Ref: 227222 / 55940.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: Application No: PA23/05635.

Applicant: Tregoad Holiday Park Ltd.

Location: Tregoad Caravan and Camping Park, St Martin, Looe, Cornwall, PL13 1PB.

Proposal: Application for Non-Material Amendment to Application PA21/11900, PA21/06885, PA19/00686 and PA14/04703 for Use and reconfiguration of parts of existing holiday park to allow for the stationing of 106no lodge caravans for holiday use, namely 1) Change of layout.

Cornwall Council's Decision. APPROVED.

5.1.2: Application No: PA23/01183.

Applicant: Mr Chris Biswell.

Location: Kilmartin, Millendreath, Looe, Cornwall, PL13 1NY.

Proposal: Construction of new house and garage.

Cornwall Council's Strategic Planning Committee Decision: APPROVED.

Agenda Item 6: Planning Matters:

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 22/08/2023.

Opening Bank Balances 1 st April 2023	£25,430.67
Income to date	£6,744.20
Expenditure to date	£5,596.60
Balance to date	£26,578.27

7.2: Accounts paid in July 2023.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks June 2023 expenses.	50.00
BACS	Cornwall Council - Clerks Salary June 2023.	649.98
BACS	CF Hyde, New laptop, printer, software and protection	947.98
BACS	Business Services – Annual Insurance with Ansvar Insurance	379.74
BACS	Western Web, Domain Renewal for 2 years	30.00
BACS	Honorarium Audit Fee donated to Wild Futures	100.00
	Total	2157.70

7.3: Income in July 2023.

6-Jul-23	Group Travel (Moon and Ben) AD REVENUE	£	30.00
27-Jul-23	Tregoad AD REVENUE	£	20.00
	Total	£	50.00

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.7.1: Accounts to be paid in August 2023.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks July/August 2023 expenses.	117.10
BACS	Cornwall Council - Clerks Salary July 2023.	649.98
BACS	Cornwall Council – Clerks Salary August 2023	649.98
BACS	Cornwall Council – Magazine Printing	50.50
BACS	Liskeard Signs and Trophies – Swing Signs for Market	170.00
		1637.56

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Produce Market Signs – The Clerk has ordered and now delivered the Swing signs in time for the September market.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

11.1.1: Liskeard, Looe and Cornwall Gateway Community Area Partnership CAP –

Consultation on Community Capacity Fund Applications. – The Clerk has circulated a few of these consultations, however very few Parish Councillors have responded, is this something you wish to be consulted on?

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Lankston:

Councillor Spicer:

Councillor Keeble:

Councillor Lawes:

Vice Chair Powley:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing:

Date and Time of Next Meetings: Thursday 5th October 2023 **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at