

St Martin – By - Looe Parish Council

Friday, 30th June 2023

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 6th JULY 2023 AT NO MAN'S LAND MEMORIAL HALL.

AGENDA

Public Question Time. **IMPORTANT PLEASE READ NOTE BELOW.**

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Annual Parish Council Meeting and the Parish Council Meeting held on the 1st June 2023.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

stmartinpc1@btinternet.com www.stmartinbylooe.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.7.1: Accounts to be paid in July 2023.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks June 2023 expenses.	50.00
BACS	Cornwall Council - Clerks Salary June 2023.	649.98
BACS	CF Hyde, New laptop, printer, software and protection	947.98
BACS	Business Services – Annual Insurance with Ansvar Insurance	379.74
BACS	Western Web, Domain Renewal for 2 years	30.00
BACS	Honorarium Audit Fee donated to Wild Futures	100.00
		Total 2157.70

7.1.2: Annual Audit Report – The internal auditor has completed the audit of the Parish Council accounts; the only issue raised was that the Fixed Asset Register was incorrectly entered at last years £12,500 instead if £16,500. This has been amended and uploaded on to the Website with an explanation, The Chairman needs to countersign the correction.

The auditor has requested a £100 honorarium payment which is to be donated to the Monkey Sanctuary.

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: 5 Bucklawren Road – Unacceptable drug related smells penetrating the property. Reported to PCSO Dave Billing, Cornwall Council (Housing), and Airbnb.

8.1.2: Kilmartin Planning Application – To be discussed at the Strategic Planning Committee on 7th August 2023. The applicant has contacted the Planning Officer offering to work with her to find a mutually agreeable solution, however this has been rejected and the applicant has been told he would have to resubmit another application at full cost and the three-to-four-month timescale would apply. (Also see Dave Keeble Around the Table).

8.1.3: Weed Spray – Contacted Complete Weed Control, the contractor we have used for the last few years, he apologised for the delay and quoted £240 for the areas we want spraying, including the bus shelter and Springfield Park.

8.1.4: Produce Market Signs – The Clerk has circulated pictures and quotes for the Produce Market free standing signs. £89 complete with simple wording. (Both sides). (Also see Dave Keeble Around the table).

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

11.1.1: September Meeting date – The Chairman has asked for the September meeting to move one week forward to August 31st.

11.1.2: Penhale Farm, Farm Tourism Application No: 23/178 – An email was forwarded to Dave Keeble from Nigel Cummings regarding the above application. Forwarded to all Parish Councillors for discussion.

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Lankston:

Councillor Keeble: Forwarded by email.

Kilmartin, Millendreath - I have had the attached photographs sent to me, by a very concerned parishioner, regarding the Cornish hedges at Millendreath. These appear to be where the work is in progress at Kilmartin. Unfortunately, I am unable to attend the meeting this week and wondered if this could be raised in my name around the table at the end of the meeting. or if you feel it is necessary during the meeting. As you can see there appears to be a lot of destruction of the hedges happening.

Produce Market Signs - Regarding the signs for the Farmers Market, they seem perfectly suitable.

Vice Chair Powley:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing:

Police Report -

Date and Time of Next Meetings: Thursday 31st August 2023 **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at