

ST MARTIN-BY- LOOE PARISH COUNCIL

MINUTES FOR THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 2nd May 2019 AT NO MAN'S LAND MEMORIAL HALL AT 7.15PM.

Attended by:

Chair: Robert Henly, Vice-Chair Roberta Powley
Parish Councillors: Barbara Reynolds, Lynne Burt, David Keeble.
Mr. Charles Hyde, Clerk and Proper Officer of the Council.
County Councillor Armand Toms.

Agenda Item 1: Apologies for Absence:

Parish Councillors: Andrea Lankston, Simon Lawes.

Agenda Item 2: Election of Officers to serve to May 2020:

Chairman: Councillor Henly relinquished the Chair to the Clerk who asked for nominations for Chairman.

Councillor Robert Henly was nominated by Councillor Reynolds, seconded by Councillor Powley.
ALL AGREED.

Councillor Henly then took the Chair and thanked the Members for electing him.

Vice – Chairman: The Chairman asked for nominations for Vice-Chairman.
Councillor Roberta Powley was nominated by Councillor Reynolds, seconded by Councillor Keeble. ALL AGREED.

Data Protection Officer: All agreed that Councillor Keeble be appointed to take a special interest in Data Protection.

Rights of Way: All agreed that Councillor Burt be appointed to take a special interest in Rights of Way.

Transport Issues: All agreed that Councillor Reynolds be appointed to take a special interest in Transport Issues.

Election of Representatives to Outside Bodies to serve to May 2020:

Memorial Hall Committee: All agreed that Councillor Reynolds be appointed the Council's representative.

St Martin's School Trust: All agreed that Vice Chairman Powley be appointed the Council's representative.

Cornwall Assoc of Local Councils: All agreed that The Clerk be appointed the Council's representative.

The Clerk would advise the various Bodies of the Council's representatives for the ensuing year.

Agenda Item 3. Minutes of the Annual Parish Council Meeting held on 3rd May 2018
were approved at the meeting on the 31st May 2018.

Agenda Item 4: St Martin-By-Looe News:

4.1.1: Annual Report – Content has been forthcoming this year, my thanks go to all who have contributed to the magazine on a regular basis. Advertising revenues lower than last year due to loss of some advertisers. Canvassing to be carried out for the next edition.

The Chairman thanked the Clerk for all hard work producing the quarterly magazine.

Agenda Item 5: Standing Orders:

5.1.1: Standing Orders – Review if needed.

Discussions ensued and it was agreed to adopt the amended standing orders at the next meeting once the quorum has been increased from 3 to 4.

Agenda Item 6: Matters requested to be included in Agenda:

None raised.

There being no other business, the meeting closed at: 19.24pm

St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING HELD ON THURSDAY 2nd MAY 2019 AT NO MAN'S LAND MEMORIAL HALL AT 7.30pm.

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, David Keeble, Lynne Burt.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

Public Question Time & Councillors Comments on Declared Interests:

Mr. Shane Harman, from Inhaus Designs made a presentation for the Planning Application PA19/03309.

The Chairman thanked Mr. Harman for attending the meeting and answering question asked.

Caroline Petherick was invited to speak to the Parish Council. She informed Members that the SW Coast Path was scheduled to be reinstated on her land and that the Labyrinth was in need on some restoration as once again it will be visible from the path, Caroline explained that she tried to keep the labyrinth weed free but nature is reclaiming it faster than she can do the work.

The Chairman thanked Caroline for her presentation.

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Parish Councillors: Andrea Lankston, Simon Lawes.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Annual Parish Meeting held on 4th April 2019. It was proposed by Councillor Reynolds, seconded by Vice Chairman Powley and agreed 3 – 0 (Councillors Burt and Keeble did not attend the meeting), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

3.1.2: Minutes for the Parish Council Meeting held on 4th April 2019. It was proposed by Councillor Reynolds, seconded by Vice Chairman Powley and agreed 3 – 0 (Councillors Burt and Keeble did not attend the meeting), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application PA19/03309

Proposal Single Storey Extension and Internal Alterations to Existing Property.

Location Waresmill Millendreath Looe Cornwall

Applicant Mr Eric Swain

Grid Ref 226934 / 54189

Parish Council's Decision: Approved. Proposed by Vice Chairman Powley, seconded by Councillor Reynolds. ALL AGREED.

4.1.2: Application PA19/02459

Proposal Certificate of Lawfulness for the continued use as permanent residential dwelling without compliance with condition 10 of application no. 92/0986/F dated 15/03/93

Location 2 Valley Bungalows Millendreath Holiday Village Millendreath Looe

Applicant Mr Paul Dennett

Grid Ref 226782 / 54189

Parish Council's Decision: Approved. As agreed in the meeting on 6th December 2018 that this type of application would receive automatic approval.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.5.1: PA18/02794 - Construction a four bedroom eco house - Quarry Park, Land North of Cockles Peep Out, St Martin by Looe - Mr A Carr - Appeal dismissed. Costs claim against the Council dismissed. Costs claim against appellant allowed.

Discussion ensued during which The Clerk informed Members that he had sent an email to County Councillor Armand Toms expressing the Parish Councils concerns regarding the awarding of costs to the Council.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

In information pack.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 23/4/2019

Opening Bank Balances 1 st April 2019	£25,365.22
Income to date	£6,149.75
Expenditure to date	£1,105.82
Balance to date	£30,409.15

7.2: Accounts paid in April 2019.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks expenses March 2019	51.34
BACS	Cornwall Council – March 2019	610.61
BACS	Cornwall Council – Magazine Printing	29.00
BACS	CALC Subscription	194.87
835	Cornwall Air Ambulance - Donation	100.00
		Total
		985.82

7.3: Income in April 2019.

1-Apr-19	JG Car Body Repairs AD REVENUE	£	60.00
8-Apr-19	Cornwall Council Precept part 1	£	5,873.50
8-Apr-19	Council tax support grant part 1	£	216.25
		Total	£ 6,149.75

It was proposed by Councillor Burt, seconded by Councillor Keeble that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Certificate of Exemption – Due to being a smaller authority where the higher of gross income or gross expenditure does not exceed £25,000 in the year ended 31st March 2019, we need to certify ourselves as exempt from a limited assurance review under Section 9 of the Local

Agenda Item 12: Around the table:

Councillor Reynolds:

Power for Village Christmas Tree – Councillor Reynolds has a site meeting with a surveyor from Western Power who agreed this could be done, there will be a cost as a qualified electrician needs to install a suitable box on site and Cormac Solutions will need to excavate the trench required.

Councillor Keeble:

Bay View Farm, caravan storage – At least 10 caravans were stored on the front lawn of the bungalow last winter. The Clerk will contact Planning enforcement.

Councillor Burt:

Nothing raised.

Vice-Chairman:

St Martins School Trust - £100 grants were awarded to the Girls Friendly Society, Looe Brownies and Looe Pre School.

Untidy house and garden on Holland Road – Additional white goods have been dumped in the garden of the property concerned which has been reported several times before to Richard Lewis. The grass is extremely long and the front gardens of the surrounding properties are being fouled by the owner's dogs. The Clerk to report to Cornwall Housing.

B3253 Speed – This is getting worse, cars speed through the village and now the shop has reopened more and more residents are attempting to cross the road. Could a speed information sign be installed? The Clerk will contact Cornwall Highways; however, the issue of speed reduction is to be discussed at the next Community Network Meeting on 10th June at 6.30pm, venue to be announced.

The Chairman:

Grass Cutting in Holland Road – The Chairman asked when the grass was to be cut by Andrew Chudleigh, the Vice Chairman said Mr. Chudleigh intends to start grass cutting from the 1st May.

County Councillor Armand Toms:

Submissions made during 8.1.2.

Date and Time of Next Meetings: 30th May, **Parish Council Meeting** at 7.30pm at No Man's Land Memorial Hall.

There being no other business the meeting closed at 20.21pm