

# St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING HELD ON THURSDAY 7<sup>th</sup> NOVEMBER 2019  
AT NO MAN'S LAND MEMORIAL HALL AT 7.30pm.

## Attended by:

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Lynne Burt, David Keeble.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

PCSO David Billing.

## Public Question Time & Councillors Comments on Declared Interests:

None raised or declared.

## Agenda Item 1: Declarations of Interest:

None declared.

## Agenda Item 2: Apologies for absence:

Chairman: Robert Henly.

Parish Councillors: Simon Lawes, Andrea Lankston.

## Agenda Item 3: Minutes of the Parish Council Meeting:

**3.1.1: Minutes for the Parish Council Meeting held on 3<sup>rd</sup> October 2019.** Unable to ratify the Minutes due to insufficient Councillors who attended the meeting being present. To be carried forward to the December 5<sup>th</sup> meeting.

## Agenda Item 4: Planning Applications:

None received.

## Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

## Agenda Item 6: Planning Matters:

None received.

## 6.2: Correspondence: In information pack.

## Agenda Item 7: – Finance.

### 7.1.1: Summary of Accounts.

#### **Reconciled balances date 03/10/19**

Opening Bank Balances 1 <sup>st</sup> April 2019	£25,365.22
Income to date	£12,937.16
Expenditure to date	£5,732.69
Balance to date	£32,569.69

### 7.2: Accounts paid in October 2019.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks expenses September 19	50.61
BACS	Cornwall Council – Clerks September 2019 Salary	610.61
BACS	Cornwall Council – Magazine print cost	42.08
BACS	Royal British Legion – Poppy Wreath (paid by CF Hyde)	20.00
BACS	Caroline Hyde -Audit Fee	25.00
	Total	748.30

### **7.3: Income in October 2019.**

1-Nov-19	RJ Reynolds AD REVENUE		£	15.00
28-Oct-19	Wildanet AD REVENUE		£	20.00
		Total	£	35.00

It was proposed by Councillor Reynolds, seconded by Councillor Burt that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

### **7.4: Requests for Funding received by date of meeting.**

None received.

### **7.5: Receipts and letters of thanks received by the date of the meeting.**

None received.

### **7.6: Financial Business.**

#### **7.6.1: Accounts to be paid in November 2019.**

It was proposed by Councillor Keeble, seconded by Councillor Reynolds that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks expenses September 19	50.00
BACS	Cornwall Council – Clerks October 2019 Salary	610.61
BACS	Annual Energy Allowance	500.00
		1160.61

### **Agenda Item 8: Reports on Matters arising from the Minutes.**

#### **8.1.1: Parish Roads –** Discussions regarding issues raised by Parishioner.

Discussions ensued and it was agreed to contact the Community Network Manager for suggestions of how to deal with the issues and to also raise a Highways Improvement request to be added to the Community Network Panel list for the next two years.

#### **8.1.2: Broken Fingerpost –** Quote received for £386 plus VAT to replace with a new one at Windsworth.

Discussions ensued and it was proposed by Vice Chairman Powley, seconded by Councillor Keeble to approve the replacement of the fingerpost at a cost of £386 plus VAT. ALL AGREED.

Also discussed was the missing No Through Road sign at Windsworth – The Clerk will report to Cormac once again.

Also discussed the yellow lines at Windsworth – The Clerk confirmed they are not enforceable and will not be repainted.

#### **8.1.3: Climate Emergency –** Suggestions received from a Parishioner, circulated by email prior to the meeting.

Discussions ensued and it was agreed that all Parish Councils need to get together to put pressure on Cornwall Council to make their Social housing stock more energy efficient. The Clerk will contact the Community Network Manager to see if this is something that can be discussed at a future meeting.

#### **8.1.4: Bay View Farm –** Enforcement forms submitted after 31<sup>st</sup> October. (As suggested by Planning Enforcement Team).

Resubmitted by the Clerk for action.

#### **8.1.5: Road Flooding –** Bucklawren Road, reported to Cormac and cleared in one day.

Noted.

### **Agenda Item 9: Business received after publication of agenda:**

None received.

**Agenda Item 10: Information received from CC and other Authorities:**

**10.1.1: Cornwall Council.**

**Communities and Devolution team** – Newsletters and Special Bulletins and Notices.

**10.1.2: Other Authorities.**

**CALC – VE Day, 75<sup>th</sup> Anniversary** – 8-10 May 2019. Celebrations.

**CALC** – News Round-Up October 2019.

**Cornwall and Isles of Scilly Health and Care Partnership** – Long term plan updates 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> October, 1<sup>st</sup> November 2019.

**Cornwall Area of Outstanding Beauty** – Annual Conference 2019. 23<sup>rd</sup> November 2019.

**Fields in Trust** – Email update.

**Came & Co** – Council Matters Autumn 2019 newsletter.

**CPRE** – Fracking decision.

**Clerks and Councils Direct** – November 2019 issue.

**Trago Mills** – Pensioners Week 25<sup>th</sup> – 29<sup>th</sup> November poster.

**Agenda Item 11: New Business:**

None received.

**Agenda Item 12: Around the table:**

***Councillor Reynolds:***

**Light Up St Martins Parish** – Switch on 30<sup>th</sup> November 2019.

***Councillor Keeble:***

Nothing raised.

***Councillor Burt:***

Nothing raised.

***Vice-Chairman:***

**St Martins School Trust Meeting** – 13 students awarded a £75 grant. Asked to be a Trustee by the committee.

**Remembrance Service** – Sunday 10<sup>th</sup> November at 6.30pm. Two children from the Parish will lay the Wreaths.

**Salt Bins** – Check levels of salt and also reposition the one a Windsor. The Clerk to contact Dave Peat Waste.

***County Councillor Armand Toms:***

**Community Land Trust** – On track with possible No Man's Land development but moving slowly.

**Tregoad Dip** – Extreme flooding reported to Cormac.

***PCSO Dave Billing:***

**Police Report** – Apologies for not attending meetings, but can now only attend if it coincides with meeting dates. There was one crime reported in the Parish concerning a dog out of control.

Date and Time of Next Meetings: 5<sup>th</sup> December 2019, **Parish Council Meeting** at 7.30pm at No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.24pm.