

St Martin – By - Looe Parish Council

MINUTES FOR THE ANNUAL PARISH MEETING AT 7.15PM TO BE HELD BY ZOOM AND TELEPHONE ON THURSDAY 1ST APRIL 2021.

Attended by:

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, David Keeble, Lynne Burt, Simon Lawes.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

The Annual Parish Meeting.

Agenda Item 1: Apologies for absence.

PCSO David Billing.

Agenda Item 2: Minutes of the Annual Parish Meeting held on 4th April 2019 (approved 2nd May 2019). No meeting held in 2020.

Agenda Item 3: Report from the Chair of the Parish Council and Organisations in the Parish.

3.1.1: Report from the Chair of the Parish Council

The past year has been a very different year for the Parish Council and the parish as a whole. This time last year we were just entering the first national lockdown aimed at controlling the spread of the Covid 19 global pandemic and we had to suspend all face-to-face meetings. However, after a couple of months we were able to resume virtual meetings using zoom. My thanks to the clerk for setting up these meetings and to all the councillors who embraced the concept despite some reservations. I look forward to resuming face to face meetings in the not-too-distant future although it would be good if we were to retain the ability to hold virtual meetings when necessary between monthly meetings enabling us to discuss matters such as planning which arise and need a more immediate answer.

Despite these restrictions it has been a surprisingly busy year for the Parish Council. One of the big achievements was to finally see the construction of a purpose-built bus shelter at No Man's Land to give a much safer and well protected space for passengers especially the school children. My particular thanks to the clerk who helped drive this project which was partially financed by his efforts at selling advertising in the Parish Newsletter.

A new pavement has now been constructed to link Holland Road with the main road, improving safety which will be further enhanced when a virtual pavement is marked on the narrow section of road. This leaves a grassed section which is to be developed by volunteers to create a community garden with the addition of planters, trees, shrubs and a bench. My thanks to all those involved in this project which will improve the appearance of the entrance to Holland Road estate. A Christmas tree was again erected at No Man's Land but sadly we were not able to hold a lights-up ceremony due to restrictions. Let's hope we will be back to normal next year.

New dog refuse bins have been erected at the entrance to Looe Country Park and Windsworth. My thanks to those who have agreed to keep these bins emptied.

A new notice board has been provided in Millendreath. My thanks to Councillor Lawes for erecting this so swiftly and professionally. The road at Millendreath and May Lane has recently been resurfaced which is a great improvement.

The Parish Council now has a new website. It is very impressive and was created by local resident Nigel Cummings. My thanks to him for such a professional job and for agreeing to monitor it in the future.

This is an election year and a new council will be elected on 6th May with the new Parish Boundaries. My thanks go to my fellow councillors for their support over the year and particular thanks to those councillors not seeking re-election this year. My thanks to County Councillor

Armand Toms for the tremendous support he has given us and I wish him well in his bid for the new larger constituency he now finds himself in. Thanks also to PCSO Dave Billings for keeping us up to date with crime in the parish and his help when we have a problem.

Finally, I extend a very big thank on behalf of myself and all the councillors to our clerk Charles for all his hard work to ensure the smooth running of the council in this strange year and for his work in producing the quarterly newsletters for the parish.

Robert Henly 01/04/2021

3.1.2: Report from the Chair of No Man's Land Memorial Hall

It has been a very unusual year for the hall, we have remained closed for over a year now. But we hope that with the road map working we will be able to open again in late June or early July.

We don't yet know what the new normal will be, but rest assured the hall committee will be following all guidelines issued by the government, we ask that all people attending the hall kindly wear face masks unless exempt and to use hand sanitisers.

Without any income for a year, we have had some grant funding, this has enabled us to pay our essential bills and plan some repair work on the fabric of the building.

All of our allotments are taken and the car park has its full quota of resident permits taken up.

We look forward to welcoming everyone back to the hall in the near future, and hope it will become the community hub once more.

Tracy Chudleigh, Chair No Man's Land Memorial Hall.

Agenda Item 4: Matters raised by Parishioners for further discussion and possible Action:

There being no other business the meeting closed at 7.30pm

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Attended by:

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Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, David Keeble, Lynne Burt, Simon Lawes.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

Public Question Time and Councillors Comments on Declared Interests:

None raised.

Agenda Item 1: Declarations of Interest:

None declared.

Agenda Item 2: Apologies for absence:

PCSO David Billing.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council/ Planning ZOOM Meetings held on 4th March 2021. It was proposed by Vice Chairman Powley, seconded by Councillor Lawes and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: Application No: PA21/01858.

Applicant: Mr James Heap.

Location: Keveral Farm, St Martin By Looe, PL13 1PA.

Proposal: Prior notification of an open fronted monopitch agricultural barn.

Cornwall Council Decision: Prior approval not required.

5.1.2: Application No: PA21/00846.

Applicant: Mr Chris Biswell.

Location: Kilmartin, Millendreath, Looe, PL13 1NY.

Proposal: Conversion of a house into two flats and a two-storey front extension (resubmission of application PA20/00591).

Cornwall Council Decision: Approved.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 24/03/21

Opening Bank Balances 1 st April 2020	£27,306.28
Income to date	£16,038.21
Expenditure to date	£22,615.41
Balance to date	£20,729.08

7.2: Accounts paid in March 2021.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks Feb expenses.	50.00
BACS	Zoom, February	14.39
BACS	Clerks Salary February 2021	632.82
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	Viking Direct (new noticeboards for Millendreath)	335.98
	Total	1053.19

7.3: Income in March 2021.

8-Feb-21	Cornwall Council Paths Grant	£	105.84
9-Nov-20	Bank Interest	£	0.06
9-Dec-20	Bank Interest	£	0.07
11-Jan-21	Bank Interest	£	0.08
9-Feb-21	Bank Interest	£	0.07
9-Mar-21	Bank Interest	£	0.07
18-Mar-21	Glynne Valley Chef's Wear AD REVENUE	£	60.00
18-Mar-21	Donation re: Community Garden	£	20.00
29-Mar-21	Looe Develop SW Covid 19 Hardship fund	£	50.00
	Total	£	236.19

7.3:1 Income in November 2020 (not disclosed in error).

	Organisation	Amount
19/11/20	Lankston AD REVENUE	15/00
	Total	15.00

It was proposed by Councillor Keeble, seconded by Councillor Lankston that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting.

Request for a donation by Women's Centre, Cornwall (see below):

Dear Councillors,

I am writing to you on behalf of the Women's Centre Cornwall. The Women's Centre Cornwall offers free, safe and confidential specialist support to women and girls in our community, who have experienced any form of sexual violence and/or domestic abuse at any time in their lives. In addition to running a helpline and online forum, we offer up to 26 weeks of one-to-one specialist support to take women and girls through a journey of healing.

Sexual and domestic abuse are deeply traumatic experiences with serious and longstanding consequences including negative impacts upon relationships, self-worth, ability to concentrate, confidence, health and wellbeing. Many women will experience anxiety, depression and other mental health issues such as PTSD. Our empowerment model of support helps women and girls to understand what has happened to them and how it has affected them. With our support, women and girls are able to move on with their lives, restore their sense of wellbeing and have a much better chance of reaching their potential and living happy, fulfilling lives.

We are currently providing specialist one-to-one support to 186 women and girls who have been abused. As you may have seen in recent media reports, the demand for services such as ours is increasing and we are seeking extra resources in order to meet this need. I am therefore writing to ask whether you could you make a donation to support women and girls in your parish and help us to continue providing this valuable service?

If you have any further question, please do not hesitate to ask. If you would be willing to donate you can send a cheque to The Women’s Centre Cornwall, P.O. BOX 39, Bodmin, Cornwall PL31 1XF or via BACS NatWest sort code 60-03-54 account 82106126 Many thanks in advance for your support. **Tamsin Chapman-Gunner| Fundraiser**

Discussions ensued and it was proposed by Councillor Reynolds, seconded by Vice Chairman Powley that a donation of £10 is made. ALL AGREED.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Accounts to be paid in April 2021.

It was proposed by Vice Chairman Powley seconded by Councillor Reynolds that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks March expenses.	69.04
BACS	Zoom, March	14.39
BACS	Clerks Salary March 2021	632.82
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	Cornwall Council – Magazine printing (paid in March 2021)	42.08
BACS	Hardship Fund Donation	50.00
	Total	828.33

7.6.2: Weed Spray Quotation – Received from Complete Weed Control for £180 plus VAT, this is the amount precepted for 2021/22. To increase by £30 plus VAT to include Springfield Park. Discussions ensued and it was proposed by Vice Chairman Powley, seconded by the Chairman that the quotation is accepted. ALL AGREED.

7.6.2: Millendreath Notice Board – All completed by with Councillor Lawes at no additional cost.

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Vehicles in the field at Bokenver – At least 6 vehicles are in the field, camper vans and cars and clearly people are living in them.

The Clerk to report to Planning Enforcement. Reply below:

Dear Mr Hyde

Thank you for your email, I can advise that the planning application PA20/08264 has gone to appeal against non-determination. I have copied the Appeals Team into this email for information. I hope this is of assistance.

Claire Hawke Technical Development Officer (Enforcement).

Cornwall Council Planning & Sustainable Development Service.

The Clerk has gone back to the officer to ask her to look again as the location is not included in the planning application to which she refers.

The Clerk updated members that further communication has been made and a grid reference supplied.

8.1.2: Millendreath Postbox – Out of commission as is broken. The has emailed Royal Mail for update. (Enquiry Reference # 210310-004977).

8.1.3: Virtual Meetings – Request from CALC as to why they should be allowed to continue. It was suggested that once normality returns, they could be used for Planning Application meetings. The Clerk submitted the comments to CALC.

The Clerk to further contact CALC with the Parish Councils concerns, especially as no indoor venue is available until at least July 2021.

8.1.4: Tregoad Park – The Chairman has been invited to the park for an update, date still to be agreed.

Agenda Item 9: Business received after publication of agenda:

9.1.1: Covid 19 Hardship Fund – A request for a contribution towards hospital transport costs was made by a Parishioner, after consulting all Parish Councillors by email it was unanimously agreed to offer £50. This has been paid and reclaimed from Looe Development Covid 19 Hardship Fund.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Communities and Devolution team – Newsletters and Special Bulletins and Notices. All circulated by email during the current lockdown.

10.1.2: Other Authorities.

All Circulated by email during the current lockdown.

Agenda Item 11: New Business:

11.1.1: Telephone Box at Millendreath - We have had another request from BT regarding the closure of the BT telephone box at Millendreath. Please refer to the guidance below and complete the relevant entries in the table and return by the end of 21 May 2021 if possible, please:

- Just select **agree** if you're happy for us to remove it.
- If the local community wish to **adopt**, please provide their contact details and we'll do the rest.
- If you decide to **object**, please complete the last column of the spreadsheet with your reasons. It's important that you objectively justify your decisions based on why the payphone service is still needed.

Discussions ensued and it was agreed to OBJECT due to the poor mobile phone signal in Millendreath Valley. An emergency telephone must be available especially as the beach is so popular, also the condition of the box is to be reported.

11.1.2: Holland Road Community Garden – To date £164 has been raised towards the project A bench is being donated by County Councillor Armand Toms, and two planters by a local business. Granite boulders were gifted by Tregoad and a local nursery has offered a discount on plants. Further funding is required to purchase two trees and stakes and ties.

Agenda Item 12: Around the table:

Councillor Reynolds:

Nothing raised.

Councillor Keeble:

28 day camping rule change – Councillor Keeble fails to see how the change to 56 days can be enforced, especially as ongoing enforcement complaints remain unanswered/ unenforced. In particular Bay View Farm, caravan storage issues.

The Chairman also mentioned the monitoring of the 12 months 'managers caravan occupation' approved in 2020 for one year.

The Clerk to revisit these issues.

Councillor Lawes:

Dog Waste Bin at Windsworth – Full again, The Clerk to contact The Monkey Sanctuary.

Councillor Lankston:

No 6 Bucklawren Road – Is the complete change of appearance lawful?

The Clerk to investigate.

Councillor Burt:

Election 2021 – Councillor Burt is not standing for re-election this time. The Chairman thanked Lynne for all of her years representing the Parish.

Vice-Chairman:

Nothing Raised.

The Chairman:

Thank you – To all Councillors for their commitment to the Parish over the years, good luck and hope to see you all soon. Special thanks to County Councillor Armand Toms and we hope to see him representing the new larger constituency after the May elections.

County Councillor Armand Toms:

Community Garden – The signs have been made and delivered to the Chairman and the bench is currently under construction.

The Chairman thanked County Councillor Armand Toms for all he has done.

Date and Time of Next Meetings: 13th May 2021, **Annual Parish Council Meeting** at 7.15pm followed by the **Parish Council Meeting** at 7.30pm (meeting method to be decided once clarification is given by Central Government).

There being no other business the meeting closed at 8.12pm.