

St Martin – By - Looe Parish Council

Friday, 26 March 2021

WORKING AGENDA THE ANNUAL PARISH MEETING AT 7.15PM AND THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD BY ZOOM AND TELEPHONE ON THURSDAY 1ST APRIL 2021.

The Annual Parish Meeting.

The Annual Parish Meeting.

Agenda Item 1: Apologies for absence.

Agenda Item 2: Minutes of the Annual Parish Meeting held on 4th April 2019 (approved 2nd May 2019). No meeting held in 2020.

Agenda Item 3: Report from the Chair of the Parish Council and Organisations in the Parish.

Agenda Item 4: Matters raised by Parishioners for further discussion and possible Action:

The Parish Council Meeting.

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Parish Council/ Planning Zoom Meetings of the 4th March 2021.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly.

Failure to contact The Clerk may well result in the request to speak being refused.

Once approved you will be invited to participate by either ZOOM or telephone by the Clerk, please ensure you submit your request by email or by telephone.

Charles Hyde (Mr) Clerk to the Council
8 Trelawny Road, Menheniot, Liskeard. PL14 3TS
01579 340905

stmartinpc1@btinternet.com

www.stmartinbylooe.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA FOR THE ANNUAL PARISH MEETING AT 7.15PM TO BE HELD BY ZOOM AND TELEPHONE ON THURSDAY 1ST APRIL 2021.

To join the meeting please click on the ZOOM link in the email/text sent to you by The Clerk OR Telephone 0203 481 5237 or 0203 481 5240 and enter meeting ID 433 784 5190 (password will be required) in the email and join by voice only.

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, David Keeble, Lynne Burt, Simon Lawes.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

The Annual Parish Meeting.

Agenda Item 1: Apologies for absence.

PCSO David Billing.

Agenda Item 2: Minutes of the Annual Parish Meeting held on 4th April 2019 (approved 2nd May 2019). No meeting held in 2020.

Agenda Item 3: Report from the Chair of the Parish Council and Organisations in the Parish.

3.1.1: Report from the Chair of the Parish Council

3.1.2: Report from the Chair of No Man's Land Memorial Hall

It has been a very unusual year for the hall, we have remained closed for over a year now. But we hope that with the road map working we will be able to open again in late June or early July.

We don't yet know what the new normal will be, but rest assured the hall committee will be following all guidelines issued by the government, we ask that all people attending the hall kindly wear face masks unless exempt and to use hand sanitisers.

Without any income for a year, we have had some grant funding, this has enabled us to pay our essential bills and plan some repair work on the fabric of the building.

All of our allotments are taken and the car park has its full quota of resident permits taken up.

We look forward to welcoming everyone back to the hall in the near future, and hope it will become the community hub once more.

Tracy Chudleigh, Chair No Man's Land Memorial Hall.

Agenda Item 4: Matters raised by Parishioners for further discussion and possible Action:

There being no other business the meeting closed at

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA FOR THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD BY ZOOM AND TELEPHONE ON THURSDAY 1ST APRIL 2021.

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, David Keeble, Lynne Burt, Simon Lawes.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

PCSO David Billing.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council/ Planning ZOOM Meetings held on 4th March 2021. It was proposed by _____ seconded by _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: Application No: 16.03.2021 PA21/01858.

Applicant: Mr James Heap.

Location: Keveral Farm, St Martin By Looe, PL13 1PA.

Proposal: Prior notification of an open fronted monopitch agricultural barn.

Cornwall Council Decision: Prior approval not required.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 24/03/21

Opening Bank Balances 1 st April 2020	£27,306.28
Income to date	£16,038.21
Expenditure to date	£22,615.41
Balance to date	£20,729.08

7.2: Accounts paid in March 2021.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks Feb expenses.	50.00
BACS	Zoom, February	14.39
BACS	Clerks Salary February 2021	632.82
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	Viking Direct (new noticeboards for Millendreath)	335.98
	Total	1053.19

7.3: Income in March 20210.

8-Feb-21	Cornwall Council Paths Grant	£	105.84
9-Nov-20	Bank Interest	£	0.06
9-Dec-20	Bank Interest	£	0.07
11-Jan-21	Bank Interest	£	0.08
9-Feb-21	Bank Interest	£	0.07
9-Mar-21	Bank Interest	£	0.07
18-Mar-21	Glynne Valley Chef's Wear AD REVENUE	£	60.00
18-Mar-21	Donation re: Community Garden	£	20.00
29-Mar-21	Looe Develop SW Covid 19 Hardship fund	£	50.00
	Total	£	236.19

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

Request for a donation by Women's Centre, Cornwall (see below):

Dear Councillors,

I am writing to you on behalf of the Women's Centre Cornwall. The Women's Centre Cornwall offers free, safe and confidential specialist support to women and girls in our community, who have experienced any form of sexual violence and/or domestic abuse at any time in their lives. In addition to running a helpline and online forum, we offer up to 26 weeks of one-to-one specialist support to take women and girls through a journey of healing.

Sexual and domestic abuse are deeply traumatic experiences with serious and longstanding consequences including negative impacts upon relationships, self-worth, ability to concentrate, confidence, health and wellbeing. Many women will experience anxiety, depression and other mental health issues such as PTSD. Our empowerment model of support helps women and girls to understand what has happened to them and how it has affected them. With our support, women and girls are able to move on with their lives, restore their sense of wellbeing and have a much better chance of reaching their potential and living happy, fulfilling lives.

We are currently providing specialist one-to-one support to 186 women and girls who have been abused. As you may have seen in recent media reports, the demand for services such as ours is increasing and we are seeking extra resources in order to meet this need. I am therefore writing to ask whether you could you make a donation to support women and girls in your parish and help us to continue providing this valuable service?

If you have any further question, please do not hesitate to ask. If you would be willing to donate you can send a cheque to The Women's Centre Cornwall, P.O. BOX 39, Bodmin, Cornwall PL31 1XF or via BACS NatWest sort code 60-03-54 account 82106126

Many thanks in advance for your support

Tamsin Chapman-Gunner | Fundraiser

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Accounts to be paid in April 2021.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks March expenses.	69.04
BACS	Zoom, March	14.39
BACS	Clerks Salary March 2021	632.82
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	Cornwall Council – Magazine printing (paid in March 2021)	42.08
BACS	Hardship Fund Donation	50.00
	Total	828.33

7.6.2: Weed Spray Quotation – Received from Complete Weed Control for £180 plus VAT, this is the amount precepted for 2021/22. To increase by £30 plus VAT to include Springfield Park.

7.6.2: Millendreath Notice Board – All completed by with Councillor Lawes at no additional cost.

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Vehicles in the field at Bokenver – At least 6 vehicles are in the field, camper vans and cars and clearly people are living in them.

The Clerk to report to Planning Enforcement. Reply below:

Dear Mr Hyde

Thank you for your email, I can advise that the planning application PA20/08264 has gone to appeal against non-determination. I have copied the Appeals Team into this email for information. I hope this is of assistance.

Claire Hawke Technical Development Officer (Enforcement).

Cornwall Council Planning & Sustainable Development Service.

The Clerk has gone back to the officer to ask her to look again as the location is not included in the planning application to which she refers.

8.1.2: Millendreath Postbox – Out of commission as is broken. The has emailed Royal Mail for update. (Enquiry Reference # 210310-004977).

8.1.3: Virtual Meetings – Request from CALC as to why they should be allowed to continue. It was suggested that once normality returns, they could be used for Planning Application meetings. The Clerk submitted the comments to CALC.

8.1.4: Tregoad Park – The Chairman has been invited to the park for an update, date still to be agreed.

Agenda Item 9: Business received after publication of agenda:

9.1.1: Covid 19 Hardship Fund – A request for a contribution towards hospital transport costs was made by a Parishioner, after consulting all Parish Councillors by email it was unanimously agreed to offer £50. This has been paid and reclaimed from Looe Development Covid 19 Hardship Fund.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Communities and Devolution team – Newsletters and Special Bulletins and Notices. All circulated by email during the current lockdown.

10.1.2: Other Authorities.

All Circulated by email during the current lockdown.

Agenda Item 11: New Business:

11.1.1: Telephone Box at Millendreath - We have had another request from BT regarding the closure of the BT telephone box at Millendreath. Please refer to the guidance below and complete the relevant entries in the table and return by the end of 21 May 2021 if possible, please:

- Just select **agree** if you're happy for us to remove it.
- If the local community wish to **adopt**, please provide their contact details and we'll do the rest.
- If you decide to **object**, please complete the last column of the spreadsheet with your reasons. It's important that you objectively justify your decisions based on why the payphone service is still needed.

11.1.2: Holland Road Community Garden – To date £164 has been raised towards the project. A bench is being donated by County Councillor Armand Toms, and two planters by a local business. Granite boulders were gifted by Tregoad and a local nursery has offered a discount on plants. Further funding is required to purchase two trees and stakes and ties.

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Keeble:

Councillor Lawes:

Councillor Lankston:

Councillor Burt:

Vice-Chairman:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing:

Date and Time of Next Meetings: 13th May 2021, **Annual Parish Council Meeting** at 7.15pm followed by the **Parish Council Meeting** at 7.30pm (meeting method to be decided once clarification is given by Central Government).

There being no other business the meeting closed at