

# St Martin – By - Looe Parish Council

Friday, 7<sup>th</sup> January 2022

**WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD ON THURSDAY 13<sup>th</sup> JANUARY 2022 AT NO MAN'S LAND MEMORIAL HALL. (Face masks advised).**

**Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.**

**Agenda Item 1:** Declarations of Interest.

**Agenda Item 2:** Apologies for absence.

**Agenda Item 3:** Minutes of the Parish Council Meeting of the 2<sup>nd</sup> December 2021.

**Agenda Item 4:** Planning Applications:

**4.1.1: Application PA21/12150.**

**Proposal:** Certificate of lawfulness for existing residential outbuildings to north of house.

**Location:** 6 Bucklawren Road, No Man's Land, Looe, Cornwall.

**Applicant:** Mrs K Brown.

**Grid Ref:** 227692 / 56435.

**Agenda Item 5:** Planning Decisions received by the date of the meeting.

**Agenda Item 6:** Planning Matters.

**Agenda Item 7:** Finance.

**Agenda Item 8:** Reports on Matters arising from the Minutes.

**Agenda Item 9:** Business received after publication of agenda.

**Agenda Item 10:** Information received from CC and other Authorities.

**Agenda Item 11:** New Business.

**Agenda Item 12:** Around the Table.

**Important - please note:**

***All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.***

***This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.***

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

[stmartinpc1@btinternet.com](mailto:stmartinpc1@btinternet.com) [www.stmartinbylooe.org.uk](http://www.stmartinbylooe.org.uk)

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

# St Martin – By - Looe Parish Council

To All Members of the Parish Council.

**WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD ON THURSDAY 13<sup>th</sup> JANUARY 2022 AT NO MAN'S LAND MEMORIAL HALL. (Face masks advised).**

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston

David Keeble. Simon Lawes, Nigel Cummings.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

## Public Question Time and Councillors Comments on Declared Interests:

### Agenda Item 1: Declarations of Interest:

### Agenda Item 2: Apologies for absence:

PCSO David Billing.

### Agenda Item 3: Minutes of the Parish Council Meeting:

**3.1.1: Minutes for the Parish Council Meeting held on 2<sup>nd</sup> December 2021.** It was proposed by \_\_\_\_\_ seconded by \_\_\_\_\_ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

### Agenda Item 4: Planning Applications:

#### **4.1.1: Application PA21/12150.**

**Proposal:** Certificate of lawfulness for existing residential outbuildings to north of house.

**Location:** 6 Bucklawren Road, No Man's Land, Looe, Cornwall.

**Applicant:** Mrs K Brown.

**Grid Ref:** 227692 / 56435.

### Agenda Item 5: Planning Decisions received by the date of the meeting:

#### **5.1.1: PA21/11900.**

**Applicant:** Tregoad Holiday Park Ltd.

**Location:** Tregoad Holiday Park, St Martin Looe, PL13 1PB.

**Proposal:** Non-material amendment (NMA3) to change layout in respect of decision PA14/04703.

**Cornwall Council's Decision:** APPROVED.

### Agenda Item 6: Planning Matters: None received.

### 6.2: Correspondence:

Forwarded by email where possible and information pack to be circulated this month.

### Agenda Item 7: – Finance.

#### 7.1.1: Summary of Accounts.

#### **Reconciled balances date 01/12/2021**

Opening Bank Balances 1 <sup>st</sup> April 2021	£20,729.08
Income to date	£16,697.32
Expenditure to date	£9,635.95
Balance to date	£27,790.45

## **7.2: Accounts paid in December 2021.**

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks November.	50.00
BACS	Clerks Salary November 2021	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance, December.	20.00
BACS	No Man's Land Hall – Hire Charges	72.00
BACS	Barbara Reynolds – Millendreath lights (To be recovered by Sponsorship)	149.94
BACS	Santa's Trees – Millendreath Tree (To be recovered by Sponsorship)	140.00
	Total	1081.92

## **7.3: Income in December 2021.**

20-Dec-21	Tredinnick FS TITHE MAP	£	20.00
20-Dec-21	Tredinnick FS TITHE MAP	£	30.00
	Total	£	50.00

It was proposed by \_\_\_\_\_ and seconded by \_\_\_\_\_ that Items 7.1, 7.2 and 7.3 are ratified.

## **7.4: Requests for Funding received by date of meeting.**

None received.

## **7.5: Receipts and letters of thanks received by the date of the meeting.**

None received.

## **7.6: Financial Business.**

**7.6.1: 2022/2023 Precept** – The precept has been submitted to Cornwall Council and confirmation received.

### **7.6.1: Accounts to be paid in January 2022.**

It was proposed by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks December 2021 expenses.	50.00
BACS	Clerks Salary December 2021	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance, January 2022.	20.00
BACS	Cornwall Council Election Charges	255.00
BACS	Oak Johnson – Paths works.	120.00
BACS	Cornwall Council – Magazine printing	42.08
BACS	CF Hyde Virus protection renewal	89.99
BACS	CPRE Subscription	36.00
	Total	1263.05

## **7.6: Financial Business:**

Nothing to report.

## **Agenda Item 8: Reports on Matters arising from the Minutes.**

**8.1.1: Bucklawren Road** – The drains need clearing out again as there has been flooding in many parts of the road recently. The Clerk reported this to Cormac Solutions who confirmed work will be carried out. Reported ref: W2174377 and email received on 17<sup>th</sup> December 2021, confirming work has been completed.

## **Agenda Item 9: Business received after publication of agenda:**

None received.

**Agenda Item 10: Information received from CC and other Authorities:**

**10.1.1: Cornwall Council.**

**Communities and Devolution team** – Newsletters and Special Bulletins and Notices.

**10.1.2: Other Authorities.**

**CPRE Countryside Voice and Fieldwork** – winter 2021 editions.

**Clerks and Councils Direct** – Commemorative Platinum Jubilee Mugs information.

**Duchy Defibrillators** – 2021 Update.

**Agenda Item 11: New Business:**

**11.1.1: Commemorative Platinum Jubilee Mugs** – The Clerk has approached Chown China a Cornish company whom we used for the previous jubilee mugs, asking for quotes. Other companies are producing mugs however not necessarily UK made.

**Agenda Item 12: Around the table:**

***Councillor Reynolds:***

***Councillor Lankston:***

***Councillor Keeble:***

***Councillor Lawes:***

***Councillor Cummings:***

***Vice-Chairman:***

***The Chairman:***

***County Councillor Armand Toms:***

***PCSO Dave Billing:***

**Police Report** - Unfortunately I am unable to attend Thursday's meeting due to it falling on a rest day. I have changed my shift to enable me to attend February's meeting. During December 2021 there was one crime reported within the Parish, this being a report of a person owning a shotgun without a certificate, the shotgun has now been removed by Police and further investigations are ongoing. I look forward to seeing you at next month's meeting.

Date and Time of Next Meeting: 3<sup>rd</sup> February 2022 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at