

# St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING AT 7.30PM HELD ON THURSDAY  
13<sup>th</sup> JANUARY 2022 AT NO MAN'S LAND MEMORIAL HALL.

## Attended by:

Chairman: Robert Henly.  
Vice-Chair: Roberta Powley.  
Parish Councillors: Barbara Reynolds,  
David Keeble. Simon Lawes, Nigel Cummings.  
Mr Charles Hyde, Clerk and Proper Officer of the Council.  
County Councillor Armand Toms.

## Public Question Time and Councillors Comments on Declared Interests:

**Email from: Matt Way – General Manager, Tregoad Holiday Park - Updates from us:  
New phase has started**

We are now committed to a £4.3M spend on capex this year

**Pool is closed** for redecoration

**Stargazy closes after Saturday** for more refurbishments

**Our recruitment drive** will start the beginning of March.

**We have made it through as finalists** in the Cornwall tourism awards for:

Holiday Park of the year

ETHICAL, RESPONSIBLE & SUSTAINABLE TOURISM AWARD.

**We are also sponsoring**, Visitor and tourism centre.

Please feedback any requests for us from the meeting.

## Agenda Item 1: Declarations of Interest:

Vice Chairman Powley 4.1.1 Personal.

## Agenda Item 2: Apologies for absence:

PCSO David Billing.

Parish Councillor Andrea Lankston.

## Agenda Item 3: Minutes of the Parish Council Meeting:

**3.1.1: Minutes for the Parish Council Meeting held on 2<sup>nd</sup> December 2021.** It was proposed by Vice Chairman Powley, seconded by Councillor Reynolds and agreed 4 – 0 (Councillors Keeble and Lawes did not attend the meeting), that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

## Agenda Item 4: Planning Applications:

**4.1.1: Application PA21/12150.**

**Proposal:** Certificate of lawfulness for existing residential outbuildings to north of house.

**Location:** 6 Bucklawren Road, No Man's Land, Looe, Cornwall.

**Applicant:** Mrs K Brown.

**Grid Ref:** 227692 / 56435.

**Parish Council's Decision:** A request for further information and for extra time to be made to the Planning Department as the Parish Council feel they have not been given all the information required to make a decision.

**4.1.2: Application PA22/00073.**

**Proposal:** Temporary change of use for 1 year of an existing static caravan from holiday use to residential use for a site manager without compliance with condition 1 of decision PA20/05737 dated 07.01.2021.

**Location:** Bay View Farm Camping Site, St Martin by Looe, Cornwall.

**Applicant:** Mrs Liz Elford.

**Grid Ref:** 227198 / 54387.

**Parish Council's Decision:** Approved 6 – 0. Proposed by Vice Chairman Powley, seconded by Councillor Lawes.

**Comment submitted:**

Cornwall Council Enforcement Team need to ensure all enforcement already identified is regularly monitored and appropriate action taken should the enforcements be breached. (Currently touring caravans are still on site, this is not permitted).

**Agenda Item 5: Planning Decisions received by the date of the meeting:**

**5.1.1:** PA21/11900.

**Applicant:** Tregoad Holiday Park Ltd.

**Location:** Tregoad Holiday Park, St Martin Looe, PL13 1PB.

**Proposal:** Non-material amendment (NMA3) to change layout in respect of decision PA14/04703.

**Cornwall Council's Decision:** APPROVED.

**Agenda Item 6: Planning Matters:**

None received.

**6.2: Correspondence:**

Forwarded by email where possible and information pack to be circulated this month.

**Agenda Item 7: – Finance.**

**7.1.1: Summary of Accounts.**

***Reconciled balances date 01/12/2021***

Opening Bank Balances 1 <sup>st</sup> April 2021	£20,729.08
Income to date	£16,697.32
Expenditure to date	£9,635.95
Balance to date	£27,790.45

**7.2: Accounts paid in December 2021.**

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks November 2021 expenses.	50.00
BACS	Clerks Salary November 2021	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance, December.	20.00
BACS	No Man's Land Hall – Hire Charges	72.00
BACS	Barbara Reynolds – Millendreath lights (To be recovered by Sponsorship)	149.94
BACS	Santa's Trees – Millendreath Tree (To be recovered by Sponsorship)	140.00
	Total	1081.92

**7.3: Income in December 2021.**

20-Dec-21	Tredinnick FS TITHE MAP	£	20.00
20-Dec-21	Tredinnick FS AD REVENUE	£	30.00
	Total	£	50.00

It was proposed by Vice Chairman Powley, seconded by Councillor Keeble that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

**7.4: Requests for Funding received by date of meeting.**

None received.

## **7.5: Receipts and letters of thanks received by the date of the meeting.**

None received.

## **7.6: Financial Business.**

**7.6.1: 2022/2023 Precept** – The precept has been submitted to Cornwall Council and confirmation received.

### **7.6.1: Accounts to be paid in January 2022.**

It was proposed by Councillor Reynolds seconded by Councillor Lawes that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks December 2021 expenses.	50.00
BACS	Clerks Salary December 2021	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance, January 2022.	20.00
BACS	Cornwall Council Election Charges	255.00
BACS	Oak Johnson – Paths works.	120.00
BACS	Cornwall Council – Magazine printing	42.08
BACS	CF Hyde Virus protection renewal	89.99
BACS	CPRE Subscription	36.00
	Total	1263.05

## **7.6: Financial Business:**

Nothing to report.

## **Agenda Item 8: Reports on Matters arising from the Minutes.**

**8.1.1: Bucklawren Road** – The drains need clearing out again as there has been flooding in many parts of the road recently. The Clerk reported this to Cormac Solutions who confirmed work will be carried out. Reported ref: W2174377 and email received on 17<sup>th</sup> December 2021, confirming work has been completed.

Discussions ensued and it was agreed to ask the Clerk to set up a site visit with William Glassup from Cormac to discuss the drains and other highway issues.

## **Agenda Item 9: Business received after publication of agenda:**

None received.

## **Agenda Item 10: Information received from CC and other Authorities:**

### **10.1.1: Cornwall Council.**

**Communities and Devolution team** – Newsletters and Special Bulletins and Notices mostly emailed.

### **10.1.2: Other Authorities.**

**CPRE Countryside Voice and Fieldwork** – winter 2021 editions.

**Clerks and Councils Direct** – Commemorative Platinum Jubilee Mugs information.

**Clerks and Councils Direct** – January 2022 issue.

**Duchy Defibrillators** – 2021 Update.

## **Agenda Item 11: New Business:**

**11.1.1: Commemorative Platinum Jubilee Mugs** – The Clerk has approached Chown China a Cornish company whom we used for the previous jubilee mugs, asking for quotes. Other companies are producing mugs however not necessarily UK made.

## **Agenda Item 12: Around the table:**

### **Councillor Reynolds:**

**Bucklawren Road drains** – Discussed during 8.1.1.

**Springfield Park open space** – Clearance work continues at the entrance to the estate, this is being carried out by volunteers including Councillors Reynolds and Cummings.

**Councillor Keeble:**

**Speeding BMW** – The BMW previously reported to PCSO Dave Billing is still causing problems in the lanes, recently they have been speeding and putting other road users in danger. The Clerk to report again to PCSO Dave Billing.

**Councillor Lawes:**

**Millendreath Post Box** – Ongoing, with still no action to repair the broken and sealed box, this is despite numerous reports to the Post Office.

**Councillor Cummings:**

**Additional traffic using the lanes** – Possibly caused by the closure of the road to Hessenford. The Clerk will ask PCSO Dave Billing to monitor the traffic as speeding is an issue.

**Vice-Chairman:**

Nothing raised.

**The Chairman:**

Nothing raised.

**County Councillor Armand Toms:**

**Housing** – Problems are ongoing with the shortage of housing in the area and tenants being evicted, due to the properties are being sold or converted to AIR B&B. Also, there are a number of Cornwall Housing properties empty because of planned upgrading.

**PCSO Dave Billing:**

**Police Report** - Unfortunately I am unable to attend Thursday's meeting due to it falling on a rest day. I have changed my shift to enable me to attend February's meeting. During December 2021 there was one crime reported within the Parish, this being a report of a person owning a shotgun without a certificate, the shotgun has now been removed by Police and further investigations are ongoing. I look forward to seeing you at next month's meeting.

Date and Time of Next Meeting: 3<sup>rd</sup> February 2022 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.44pm