

St Martin – By - Looe Parish Council

Friday, 10th June 2022

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM, TO BE HELD ON THURSDAY 16th JUNE 2022 AT NO MAN'S LAND MEMORIAL HALL.

The Parish Council Meeting.

Public Question Time. **IMPORTANT PLEASE READ NOTE BELOW.**

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Annual Parish Council Meeting and The Parish Council Meeting held on the 5th May 2022.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

stmartinpc1@btinternet.com www.stmartinbylooe.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM, TO BE HELD ON THURSDAY 16th JUNE 2022 AT NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston

Nigel Cummings, David Keeble.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

PCSO David Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Parish Councillor: Simon Lawes.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Annual Parish Council Meeting held on 5th May 2022. It was proposed by _____ seconded by _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

3.1.2: Minutes for the Parish Council Meeting held on 5th May 2022. It was proposed by _____ seconded by _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting:

Agenda Item 6: Planning Matters:

6.2: Correspondence:

Forwarded by email where possible and in information pack.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 07/06/2022

Opening Bank Balances 1 st April 2022	£24,467.15
Income to date	£6,876.57
Expenditure to date	£1,829.53
Balance to date	£29,514.19

7.2: Accounts paid in May 2022.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks April 2022 expenses.	76.10
BACS	Clerks Salary April 2022.	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance, May 2022.	20.00
BACS	Barry Jolliff – Honorarium for Parish audit	100.00
	Total	846.08

7.3: Income in May 2022.

9-May-22	HMRC VAT refund		£	274.24
19-May-22	Moon and Ben AD REVENUE		£	30.00
23-May-22	Angela Cornwall AD REVENUE		£	5.00
24-May-22	JG Car Repairs AD REVENUE		£	30.00
25-May-22	S Griffiths AD REVENUE		£	60.00
25-May-22	D Goodman AD REVENUE		£	60.00
		Total	£	459.24

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Annual Insurance – Came and Company have changed the way the insurance is administered and now use a Broker called Arthur J Gallagher Insurance Brokers Ltd, as result a £50 administration fee has been added to the premium.

Alternative quotes have been received:

Ansvr (Personalised quotation) £340.54.

Zurich Insurance £407.11.

BHIB Councils Insurance £419.78

UK Community Renewals (Our current insurer) £480.48.

7.6.2: The Turnpike Trust (Charity) – CARRIED OVER FROM LAST MONTH

The internal auditor recommends this be removed from the responsibility of the Parish Council and is run as a stand-alone charity; this would remove any complication from the annual audit. The Clerk and Members can still be trustees but independent of the PC. An alternative suggestion is the charity Trustees be renamed as 'Friends of St Martin by Looe Parish', the Clerk would still be administrator however independently from the PC.

7.6.1: Accounts to be paid in June 2022.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks May 2022 expenses.	50.00
BACS	Clerks Salary May 2022.	649.98
BACS	Nigel Cummings – Website Hosting and Maintenance, June 2022.	20.00
	Total	719.98

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Buses Stopping at Dovers holding up Plymouth bound traffic – The Clerk contacted Phil at CityBus who informed him that the bus stop at Dovers has been reclassified as a request stop and plans are in place for a concrete hard stand on the verge.

Following the conversation, the Clerk contacted Lee Quinney at Cornwall Council Transport Dept, who after listening to our concerns agreed to look again at the situation and to include William Glassup from Cormac in the consultation for his opinion regarding road safety issues.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

None received.

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Lankston:

Councillor Keeble:

Councillor Lawes:

Councillor Cummings:

Vice-Chairman:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing:

Date and Time of Next Meeting: 14th July 2022 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at