

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree the column headed “Year ending 31 March 2021” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on accrual and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **St Martin by Looe Parish Council**

County area (local councils and parish meetings only): **Cornwall**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **Charles Hyde, Parish Clerk and RFO**

Date: **08/04/2021**

		£	£
<b>Balance per bank statements as at 31/3/21:</b>			
Current Account	account 1	12,220.58	
Savings Account	account 2	8,508.50	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			20,729.08
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
Add: any un-banked cash as at 31/3/21			-
			<u>20,729.1</u>
<b>Net balances as at 31/3/21 (Box 8)</b>			<u><u>20,729.1</u></u>